

Time Keeper's Report

Time Keeper's Name: _____

Date: _____

Speakers

Green Light 4 minutes, Yellow Light 5 minutes, Red Light 7 minutes				
	Speaker	Requested	Actual	
1				
2				
3				

Table Topics

Green Light 1 minutes, Yellow Light 1 1/2 minutes, Red 2 minutes				
	Table Topic	Speakers	Time	
1				
2				
3				
4				
5				
6				
7				
8				

Evaluators

Green Light 2 minutes, Yellow Light 2 1/2 minutes, Red Light 3 minutes				
	Evaluator	Time		
1				
2				
3				

Time on Speakers may change. If speech is 5 to 7 minutes, then the timing will be Green Light 5, Yellow Light 6, Red Light 7 and so on.

OP Toastmasters Time Keepers Report